

INTLPOL 299: Directed Reading Proposal

Last Name _____ First Name _____

Student ID _____ Email Address _____

Area of Specialization
(MIP students only) _____

Major (Undergraduates)
or Degree Program
(non-MIP students only) _____

INSTRUCTIONS

To apply for and enroll in a directed reading:

1. Identify a topic of study and coordinate with an instructor to oversee it.
2. Draft and submit a 1-2 page description of the project to accompany this form. The description should include a list of study topics, frequency of student-instructor meetings, required assignments, submission deadlines, and any other information relevant to the course of study.
3. Review the directed reading proposal with the instructor and obtain a signature of approval on this form. In lieu of a signature, the instructor can approve the directed reading via email to [Jonathan Achter](#) in International Policy.
4. Submit this completed form and the proposal description to [Jonathan Achter](#) no later than the second Friday of the quarter in which you intend to enroll in the course.

NOTE: MIP will also review the proposal for approval. Please allow one week for administrative processing.

DIRECTED READING PROPOSAL DETAILS

Academic Quarter
and Year: _____ Today's Date: _____

Directed Reading Title/Topic: _____

Number of Units
(1-5): _____ *Note: Letter Grade Only*

Instructor Name and Email: _____

How often will you meet with the instructor? _____

Intend to apply course towards Area of Specialization? [YES / NO] (MIP Students only) _____

Instructor Signature for Approval _____

International Policy Approval _____